

MACCABI AUSTRALIA INCORPORATED

## 22<sup>nd</sup> MACCABIAH 2025 (M25) TEAM AUSTRALIA TRAVEL POLICY

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**MACCABI AUSTRALIA INC**  
ABN 99 643 176 941  
1/115 Hawthorn Rd  
Caulfield, VIC 3162  
Australia  
T: (03) 9563 5865  
[www.maccabi.com.au](http://www.maccabi.com.au)

## **MACCABI AUSTRALIA M25 TEAM TRAVEL POLICY**

### **POLICY OBJECTIVE**

This Maccabi Australia Travel Policy provides a framework for all Team Members' travel activities (domestic and international) relating to their membership of the M25 Team, including but not limited to

- Air Travel
- Insurance
- Accommodation
- Motor Vehicle Use
- Other Ground Transport (public transport, taxis, etc.)

### **APPLICATION**

All M25 Team Members are bound by this Policy.

### **GENERAL GUIDELINES**

#### **Travel Arrangements to and from Israel on Team Flights**

Travelling on team flights means travelling both to and from M25 on the designated group flights arranged by Maccabi Australia.

Maccabi Australia will coordinate all travel arrangements, including air travel on team flights and all ground transport to and from Ben Gurion Airport for all Team Members. Team Members are not authorised to make any ground transport arrangements for themselves or any others without the prior written approval of the M25 General Manager or their delegate.

#### **Team Member Travelling Separately from the Team**

If a Team Member travels on any non-team flight for any part of the journey, they are deemed not to be travelling on team flights.

- a) they will receive a credit for that part of their Maccabi Australia M25 participation fee attributable to team flights; and
- b) they must make and pay for their own travel arrangements to and from the Games, including ground transport to and from Ben Gurion Airport.

#### **Local Travel for M25 Training or Trials**

Please refer to the general guidelines contained in the Travel Policy section of the [Maccabi Australia Member Protection Policy](#).

#### **Team Member Making Independent Travel Arrangements**

If a Team Member wishes to make their own travel arrangements that vary in any way from the team flights coordinated by Maccabi Australia (e.g. non-team flights, frequent flyer booking, different class of travel), the following applies:

- a) The Team Member must obtain written approval from Maccabi Australia (that is, the M25 General Manager or their delegate).

- b) If Maccabi Australia approves the Team Member making alternative travel arrangements, the Team Member will be fully responsible for those arrangements, including cost, ground transport and any excess luggage requirements. They must:
- i. engage the Maccabi Australia M25 official travel provider, Goldman Group, to make their travel arrangements; and
  - ii. provide all details of their travel in the form required to Maccabi Australia.
- c) The only team members exempt from using the Goldman Group to make their independent travel arrangements are those who:
- are living overseas at the time M25;
  - are already travelling overseas (e.g., Pre-booked Israel program, gap year) at the time of M25;
  - book travel directly with an airline using frequent flyer points; and
  - have obtained the approval of the M25 General Manager.

### **Team Member Family and Significant Others**

- a) Maccabi Australia encourages the inclusion of family members at M25, including partners, spouses, children and parents where possible and appropriate. Maccabi Australia recommends that family members take part of an official Supporters package or similar, which provide a range of benefits and experiences during M25;
- b) If not part of an official Supporters group, family members must arrange their own travel and accommodation and are not entitled to participate in MAI functions and events during M25.

### **Luggage Allowance**

Team Members are expected to adhere to the luggage allowance advised by Maccabi Australia. Further:

- a) Maccabi Australia will use its best endeavours to arrange excess luggage capacity on all team flights for team equipment.
- b) Team Members electing not to travel on Team flights will be responsible for organising and paying for their own excess luggage.
- c) Any enquiries regarding luggage allowance must be made in writing to the M25 General Manager or their nominated delegate prior to travel.

## **INSURANCE**

### **International Travel and Competition Insurance**

- a) When participating at M25, the registration fee for M25 will include sporting injuries insurance for the duration of the event, which will cover the cost of medical treatment/s for the duration of M25 or until the Team Member is released from the Maccabi Australia team.
- a) All Team Members must purchase comprehensive travel insurance covering trip cancellations, travel medical emergencies, and other travel-related incidents. Maccabi Australia will not be responsible for any costs that could have been covered by travel insurance. PassportCard is Maccabi Australia's preferred insurer, though team members may choose their own insurance provider. However, Maccabi Australia will not be liable for any

- gaps in coverage.
- b) Maccabi Australia recommends that Team Members take out their travel insurance as soon as instalment #1 of their Games participation fee is paid.

## **ACCOMMODATION**

### **Accommodation Generally**

Accommodation during M25 is the responsibility of the M25 Organising Committee independent of Maccabi Australia, and as such the selection of accommodation is outside of Maccabi Australia's control. Maccabi Australia will use its best endeavours to secure the most suitable accommodation, within the rules and parameters of the M25 Organising Committee.

Standard accommodation during M25 is by same gender.

Room allocation will be communicated by the team manager or coach and within what has been provided by the M25 Organising Committee.

### **Accommodation for Persons under the Age of 18**

Maccabi Australia is committed to the safety and well-being of all children and young people who participate in our organisation or access our services. Maccabi Australia supports the rights of the child and will use its best endeavours to ensure that a child-safe environment is maintained (please refer to the [Maccabi Australia Member Protection Policy](#) for comprehensive information). In addition to the guidelines outlined in that Policy, the following instructions apply when coordinating accommodation for persons under the age of 18:

- a) Shared accommodation between persons under the age of 18 and an adult is not permitted, unless with the appropriate consents and the approval of the General Manager.
- b) If it is not practicably possible to avoid shared accommodation between a person under the age of 18 and an adult(s), then the underage person must be provided with the contact details of an available trusted adult (team manager /coach) whom they can contact if they do not feel comfortable.
- c) Written parental consent must be obtained prior to athlete check-in.

### **Expectations and Rules**

In all Maccabi Australia M25 accommodation:

- a) No tobacco, vapes or illegal substances are permitted to be consumed under any circumstances.
- b) No alcohol is permitted to be consumed by persons under the age of 18 (or extended to 21 in countries or states where that is the applicable law), under any circumstances. No alcohol may be present in any accommodation occupied by a Maccabi Australia M25 Junior Team Member.
- c) Only Team Members are permitted in Maccabi Australia M25 accommodation. Visitors are not permitted at any time except with the permission of the Regional Leader or Assistant Regional Leaders.
- d) Overnight visitors are not permitted.
- e) No parties, functions or social gathering are permitted.

- f) No mixed gender sharing of bedrooms and no sharing of beds - unless with written consent of the M25 General Manager.
- g) All persons must respect each other's privacy, personal belongings and space.
- h) All persons must respect each other's training / competition schedules, keeping noise to an appropriate level.
- i) Team Members must share cleaning duties in shared accommodation to ensure that the property is clean and hygienic at all times. The accommodation / property is deemed clean and hygienic once all residents are 100% satisfied.

### **Property Damage**

Athletes and personnel must respect the actual physical venue including, but not limited to, all furniture and fittings:

- a) Athletes and personnel must use best efforts to ensure the venue is not damaged in any way.
- b) Upon check-in, all Team Members should inspect their accommodation, furniture and fittings for any existing damage and immediately report any damage to the Team Manager.
- c) Any property damaged must be reported to the Team Manager immediately. The Team Manager must advise accommodation management and the M25 General Manager immediately, in writing. All damage costs will be payable by the responsible Team Member.
- d) Property / fixture and fittings in Maccabi Australia accommodation are not to be removed under any circumstances. All replacement costs will be payable by the responsible Team Member.

### **MOTOR VEHICLE USE**

Generally, all travel by Team Members to and from venues and activities during M25 will be arranged by Maccabi Australia and/or the M25 Organising Committee. Team Members are not allowed to use motor vehicles separately from the Team unless their Regional Manager and/or Team Manager permit. If Permitted:

- a) All drivers are responsible for ensuring they hold a current driver's license recognized in the country of vehicle usage (may require an International Driver's License).
- b) All vehicles must be used in accordance with the road rules applicable in the state or country of use.
- c) All passengers (including the driver) must always wear a seatbelt. The number of passengers must never exceed the number of seatbelts in the vehicle.
- d) All traffic infringement fines are the sole responsibility of and must be paid by the driver assigned to the vehicle at the time the infringement was recorded. Any demerit points will be allocated to the responsible driver.
- e) Must complete the required documentation or logbook as required

### **TAXIS, RIDE SHARE SERVICES AND PUBLIC TRANSPORT**

Team Members over the age of 18 (excluding M25 Junior Team Members) may use taxis and ride share services at their own expense if they have obtained their Team Manager's approval and informed their Team Manager of their travel plans.

Team Members may not use any other form of public transport unless with the express permission of their Team Manager and the MAI M25 Head of Security.

### **Transporting Persons under the Age of 18**

Junior and youth Team Members under the age of 18 years are only permitted to use transport arranged or approved by Maccabi Australia or the M25 Organising Committee. They may not independently arrange their own transport by other means.